

**GADSDEN COUNTY
BUILDING & PLANNING DEPARTMENT
1-B East Jefferson Street, Post Office Box 1799, Quincy, FL 32353-1799
Phone: (850) 875-8663 Fax: (850) 875-7280
E-mail: planning@gadsdengov.net Web site: www.gadsdengov.gov**

Please provide 2 copies of review materials and plans to the Planning Division approximately 7 days prior to the desired pre-application date if you would like an application specific review. Materials may be e-mailed to Planning in .pdf form. Comments provided for pre-application meetings are preliminary and are based solely on the information provided by the applicant. Any omission, error or scrivener in the comments provided at the pre-application meeting or any subsequent meeting do not authorize or justify violation of the Gadsden County Comprehensive Plan, Stormwater Policies & Procedures Manual or Land Development Code.

PRE-APPLICATION MEETING REVIEW

PROJECT NAME: _____

PARCEL ID #: _____

GENERAL INFORMATION:

OWNER: _____

ADDRESS: _____

PHONE:(____) _____ E-MAIL: _____

SIGNATURE: _____

APPLICANT/REP. (IF OTHER THAN THE OWNER: _____

ADDRESS: _____

PHONE:(____) _____ E-MAIL: _____

SIGNATURE #: _____

DESCRIPTION OF APPLICATION:

SUBMITTAL REQUIREMENTS (Recommended):

_____ This application & support documents such as a conceptual site or subdivision plan.

_____ Boundary Survey with legal description (legal description could be copy of legal provided with deed) or equivalent.