

Board of County Commissioners Agenda Request

Date of Meeting: March 3, 2009

Date Submitted: February 19, 2009

To: Honorable Chairman and Members of the Board

From: Bud Parmer, Interim County Administrator
Rick Hoffmann, Office of Management and Budget

Subject: Public Hearing - Request Board Approval to Amend the 2009
Fiscal Year Budget

Statement of Issue:

This item revisits the 2009 Fiscal Year Budget to address areas that have been determined to be under budgeted.

Background:

The 2009 Fiscal Year Budget was adopted by the Board on September 30, 2008. During the budget process in which two public hearing were held, the Board heard and discussed recommendations from the Office of Management and Budget for a balanced budget based on direction from the Board at earlier workshops.

Since the adoption of the of the 2009 Fiscal Year Budget, the former County Manager has left the employment of the county. A severance package, which was not contemplated in the budget, was provided for the County Manager in the event of his departure. In effort to provide administrative leadership to the county's operations, the Board hired an Interim County Administrator until a permanent County Administrator could be found. The application/hiring process is currently in motion to fill the County Administrator's position.

The Interim County Administrator and subsequently, the permanent County Administrator will receive compensation while the severance package is still being provided to the former County Manager. This results in double payments for the same position.

The County Attorney's budget only provides for the retainer. Historically, there has been considerable work required outside of the scope of the retainer, which requires a

considerable adjustment to this budget at the end of the year. Year to date, legal expenses beyond the retainer have already been incurred by the county.

Analysis:

Additional budget authority is to be provided to address these known budget shortfalls. Funding will be taken from revenues received for Fiscally Constrained Counties Distribution (Amendment I Impact), which was unbudgeted when the Board approved the 2009 Fiscal Year Budget.

Fiscal Impact:

Revenue received from the state for Fiscally Constrained Counties Distribution (Amendment I Impact) is to be budgeted. The transfer of \$155,000 to the Sheriff's Budget, has already been calculated into the expenditure of this revenue. Staff is recommending \$79,337 be allocated into the County Administrator's budget; \$250,000 allocated to the County Attorney's budget, and \$11,950 be placed in Reserves for Contingency. The total revenue received from the state for Fiscally Constrained Counties Distribution (Amendment I Impact) was \$496,287. These recommended expenditures balance with corresponding revenue.

Options:

Option 1: Approved recommended budget amendment and the accompanying resolution

Option 2: Board direction

Recommendation:

Option 1

Attachments:

Budget amendment and resolution

Gadsden County BOCC Budget Amendment Form

Date: 3/3/2009
 Fiscal Year: FY 2009
 Department: OMB
 Agenda Item: Approval to Amend Budget

Intra-departmental
 BOCC Motion
 BOCC Resolution
 BOCC Public Hearing

Revenue						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001		3351803	Fiscally Constrained Amendment 1	155,000	341,287	496,287

#1 Subtotal				155,000	341,287	496,287
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Expenditure						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001	0235	51200	Regular Salary & Wages	210,546	45,116	255,662
001	0235	51300	Other Salary & Wages	3,000	20,000	23,000
001	0235	52100	FICA Taxes	16,337	4,982	21,319
001	0235	52200	Retirement Contributions	24,930	6,023	30,953
001	0235	52300	Health Insurance	18,201	3,199	21,400
001	0235	52310	Life Insurance	102	17	119
001	7001	59940	Legal allocation	67,000	250,000	317,000
001	8001	59901	Reserve for Contingency	5,366	11,950	17,316

#2 Subtotal				345,482	341,287	686,769
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#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	
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Notes

Amend FY 2009 Budget to address shortfalls

Approved By:
 Budget Director
 County Administrator

Posting
 Finance Director
 Date

Gadsden County BOCC Budget Amendment Form

Date: 3/3/2009
 Fiscal Year: FY 2009
 Department: OMB
 Agenda Item: Approval to Amend Budget



Intra-departmental
 BOCC Motion
 BOCC Resolution
 BOCC Public Hearing

Revenue						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
503		3412003	IS Legal Allocation	180,000	250,000	430,000
#1 Subtotal				180,000	250,000	430,000

Expenditure						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
503	5300	53100	Professional Services	180,000	250,000	430,000
#2 Subtotal				180,000	250,000	430,000
#3 Balancing (Subtotal line #1 Less Subtotal line 2)					0	

Notes

Amend FY 2009 Budget to address shortfalls

Approved By:
 Budget Director 
 County Administrator 

Posting
 Finance Director _____
 Date _____

RESOLUTION NO. 2009-010

WHEREAS, the Board of County Commissioners of Gadsden County, Florida, approved a budget for fiscal year 2008-09; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Gadsden County, Florida, hereby amends the budget as reflected on the Budget Amendment Form attached hereto and incorporated herein by reference.

Adopted this 3rd day of March, 2009

Gadsden County, Florida

by: _____
Chairman
Board of County Commissioners

Attest: Nicholas Thomas, Clerk of the Court
Gadsden County, Florida

by: _____