

Board of County Commissioners

Agenda Request

Date of Meeting: January 13, 2009

Date Submitted: December 18, 2008

To: Honorable Chairman and Members of the Board

From: Bud Parmer, County Manager
Robert Presnell, Public Works Director

Subject: Authorization to Negotiate and Enter Into a Contract Upon Successful Negotiation for Engineering and Architectural Services

Statement of Issue:

This agenda item seeks Board approval to negotiate with Preble Rish, Inc. for Gadsden County Engineering and Architectural Services and to enter into a contract for county engineering and architectural services if negotiations are successful.

Background:

Last year an RFP was issued to obtain engineering services for Gadsden County. Preble Rish Inc. was selected and the County entered into a one year contract agreement for the provision of these services. At the expiration of that contract another RFP was issued and the county received nine proposals for these services in November 2008.

Analysis:

A review committee consisting of Robert Presnell, Jill Jeglie, Farnita Saunders, and Howard Douglas reviewed all the proposals and ranked each firm based on the set criteria in the Request for Proposals. Each individual ranking was added for a cumulative total which was used to set the final rankings. (Attachment #1). Based on the ranking criteria, Preble Rish, Inc. was ranked number one. Staff is requesting authorization to enter into negotiations with the top ranked firm. If an agreement cannot be reached with the top ranked firm, then staff will negotiate with the next highest ranked firm until an agreement is reached.

Financial Impacts:

With Board approval, staff will negotiate prices with the number one ranked firm.

Options:

1. Approve staff to negotiate with the number one ranked firm, Preble Rish, Inc. and authorize the Chairman to sign the contract upon successful negotiation.
2. Provide other direction.

Recommendation:

Option 1

Attachment:

1. Final Rankings Form

Bid #08-10

FINAL RANKINGS

Blackhawk Engineering, Inc.	9
GPI Southeast	6
Bowyer-Singleton	7
Bailey Bishop & Lane, Inc.	2
David H. Melvin, Inc.	4
Preble-Rish, Inc.	1
Genesis Group	3
Pooler Engineering & Surveying	5
Statewide Engineering, Inc.	8

	A Blackhawk Engineering	B GPI Southeast	C Bowyer- Singleton	D Bailey Bishop & Lane, Inc.	E David H. Melvin, Inc.	F Preble- Rish, Inc.	G Genesis Group	H Pooler Engineer. & Surveying	I Statewide Engineering
<u>Robert Presnell</u>	15	20	20	30	30	30	28	27	20
Personnel	5	10	5	14	12	15	10	9	8
Demonstrates Capability to Perform Project	5	5	5	30	35	35	30	10	5
relevant Company Experience	10	15	10	15	15	20	15	15	10
Quality Control	35	50	40	89	92	100	83	61	43
Total									
<u>Jill Jeglie</u>	15	25	30	30	30	30	25	20	15
Personnel	10	15	5	15	10	15	5	10	5
Demonstrates Capability to Perform Project	15	30	25	30	35	35	30	25	15
relevant Company Experience	10	20	15	20	15	20	20	20	10
Quality Control	50	90	75	95	90	100	80	75	45
Total									
<u>Earnita Saunders</u>	20	30	28	30	30	30	30	25	15
Personnel	10	10	13	13	10	15	10	13	10
Demonstrates Capability to Perform Project	25	30	30	33	33	35	29	32	29
relevant Company Experience	15	15	15	20	15	20	20	18	15
Quality Control	70	85	86	96	88	100	89	88	69
Total									
<u>Howard Douglas</u>	15	25	15	30	25	30	30	30	25
Personnel	5	10	10	15	5	15	15	15	10
Demonstrates Capability to Perform Project	5	10	20	30	30	35	30	30	15
relevant Company Experience	5	5	10	20	5	20	10	15	5
Quality Control	30	50	55	95	65	100	85	90	55
Total									

185	275	256	375	335	400	337	314	212
#9	#6	#7	#2	#4	#1	#3	#5	#8