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# Board of County Commissioners Agenda Request

**Date of Meeting:** December 29, 2008  
**Date Submitted:** December 19, 2008  
**To:** Honorable Chairman and Members of the Board  
**From:** Bud Parmer, Interim County Manager  
Rick Hoffmann, Senior Management and Budget Analyst  
**Subject:** Request Approval for the Transfer of Funds to Meet the Financial Obligations of the Gadsden Senior Services Center

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## Statement of Issue:

This item requests Board approval for the transfer of funds to the Gadsden Senior Services Center for assistance in paying off current financial obligations.

## Background:

At the November 3, 2008 Board Meeting the Gadsden Senior Services Board presented a request that the Gadsden County Board of County Commissioners provide operational, financial and most importantly leadership structure for the Senior Center. This request came as a result of a six-month audit of the Center's operations and financial status. The audit was performed under the direction of the County Manager by the County's Office of Management and Budget Department.

Findings from the audit substantiated the Gadsden Senior Services Board concerns about systematic operational and financial problems. The GSSC Board acknowledges that they have found themselves in financial debt and believes that the organizational structure, leadership and credibility of the BOCC will provide stability to the Senior Services Center because they do not currently have the capacity or resources to operate efficiently and effectively. The Board approved the GSSC request and instructed the County Manager to bring back a plan for implementation along with a budget for the Center.

Currently, the County is keeping a close watch on the Gadsden Senior Services Center income and expenses and is working on a plan that will explain what the administrative and operational structure of the Center will look like under the County's guidance as well as provide a detailed budget resembling the budgets currently used by the County for its other departments.

The Board reaffirmed its intention to closely monitor the GSSC operations and the fiscal practices at the meeting of December 16, 2008.

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**Analysis:**

The GSSC has outstanding financial obligations in the amount of \$103,301. Listed below is an updated vendors list and the payment amounts owed:

<b>VENDOR</b>	<b>Past Due/Balance</b>
Alltel	\$60.13
AmeriGas	\$56.76
Bell & Bates	\$56.76
<b>Capital Health Plan</b>	\$0.00
Charity Advantage	\$39.10
<b>Colonial Life Insurance</b>	\$372.13
Comcast	\$274.20
Dell Computers	\$2,044.00
Elder Care Services	\$17,242.63
FP Mailing Solution	\$59.85
GA Food Supply	\$52,453.98
Gadsden County Times	\$88.00
GE Capital	\$1,101.00
Hayes E-Government	\$120.00
Hodges & Sons Air	\$379.47
Joyful Occasion	\$840.00
Krizner Group	\$1,000.00
Laser Works	\$187.00
<b>Matthew Ojo</b>	\$850.00
NAEIR	\$280.00
Osceola Supplies	\$186.06
<b>Pacific Life</b>	\$0.00
<b>PGIT</b>	\$2,109.12
Phillip Lifeline	\$100.00
<b>Premium Assignment</b>	\$1,500.00
<b>Principle Insurance</b>	\$0.00
Staples	\$729.00
Suber Heating & Air	\$1,774.15
<b>Summit Home</b>	\$0.00

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TAMCO Capital	\$240.00
TDS Telecom	\$512.17
TSG Technology	\$4,572.00
Waste Management	\$215.21
<b>Wright Express</b>	<b>\$358.28</b>
Total	<b>\$103,301.00</b>

**Fiscal Impact:**

The current budget for the GSSC is \$50,000 of which \$21,525 has been spent. A balance of \$28,475 remains, and is necessary to remain in place to receive matching funds. A budget transfer in the amount of \$60,000 to the GSSC is recommended if the county is to provide financial assistance in reducing and eliminating this obligation. It is recommended the most critical obligations be addressed first in order to keep the operations open, then a scheduled payment plan should be negotiated with the other vendors to pay the other outstanding bills in a mutually agreed upon format between the GSSC and the vendors.

The funding source identified for this transfer would be reducing the G STARS (Summer Youth Employment Program). It should be noted that this reduction impacts a two to one match from Tallahassee Community College, in turn, causing a larger impact to this program in the county.

A budget amendment is attached, which will complete the transfer.

**Options:**

1. Approve the transfer from the Summer Youth Employment Program to the Gadsden County Senior Citizens.
2. Board Direction

**Recommendation:**

Option 1

**Attachments:**

1. Budget Amendment 090012
2. Resolution 2008-080

**Gadsden County BOCC Budget Amendment Form**

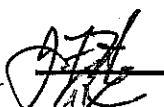

Date: 12/29/2008  
 Fiscal Year: 2008-09  
 Department: Gadsden County Senior Citizens  
 Agenda Item: Spptoval of Transfer of Funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
<b>#1 Subtotal</b>				<b>0</b>	<b>0</b>	

Expenditure						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
001	0046	53400	Other Contactual Services	75,000	(60,000)	15,000
001	0093	58200	Grants and Aids	50,000	60,000	110,000
<b>#2 Subtotal</b>				<b>125,000</b>	<b>0</b>	<b>125,000</b>
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>	

**Notes**  
 Reduces funding for the summer Youth Employment Program by transfer funds to the Gadsden Senior Citizens Program.

Approved By:  
 Budget Director   
 County Manager 

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

RESOLUTION NO. 2008-080

WHEREAS, the Board of County Commissioners of Gadsden County, Florida, approved a budget for fiscal year 2008; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Gadsden County, Florida, hereby amends the budget as reflected on the Budget Amendment Form attached hereto and incorporated herein by reference.

Adopted this 29th day of December, 2008

Gadsden County, Florida

by: \_\_\_\_\_  
Chairman  
Board of County Commissioners

Attest: Nicholas Thomas, Clerk of the Court  
Gadsden County, Florida

by: \_\_\_\_\_