

## Board of County Commissioners Agenda Request

**Date of Meeting:** August 21 2007

**Date Submitted:** August 8, 2007

**To:** Honorable Chairman and Members of the Board

**From:** Marlon Brown, County Manager  
Charles Chapman, Assistant to the County Manager

**Subject:** Adoption of Resolution 2007-040 to amend the Capital Improvement Element of Gadsden County Comprehensive Plan to include Drake Acres Park

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### **Statement of Issue:**

Drake Acres Park is selected by the Board of County Commissioners as a park renovation project for the 2008 Florida Recreation Development Assistant Program (FRDAP) grant application cycle. However, Drake Acres Park is not specifically named as a Capital Improvement Project in the Gadsden County Comprehensive Plan. Therefore, as a requirement of the FRDAP Grant Application, Resolution 2007-040 seeks board approval to satisfy the FRDAP Grant application requirement and commits to add Drake Acres Park specifically to the Capital Improvement Plan by the end of the first quarter of FY2008.

### **Background:**

On July 5, 2005 the Board of County Commissioners approved a list of parks to be renovated utilizing the Florida Recreation Development Assistant Program. The list is as follows:

- Shiloh Park
- St. John Park
- Robertsville Park
- Sawdust Park
- St. Hebron Park
- Drake Acres Park
- Friendship Park
- Rosedale Park
- Scott Town Park

On July 17, 2007 the Board of County Commissioners approved an amendment to the park renovation priority list which placed Drake Acres Park as the project for submission for FRDAP funding this year.

FRDAP Administrative Rule requires for qualified grant projects, the candidate agency must have either named the Park Project in the Capital Improvements Element of their Comprehensive Plan including relative cost and year for development to begin; or the candidate agency may adopt a resolution committing to add said Park Project to the Capital Improvements Element at this first opportunity. The FRDAP 2008 Application submission cycle deadline is September 14, 2007.

**Analysis:**

After reviewing the Capital Improvements Element of the Comprehensive Plan, staff determines a need for a Resolution committing Gadsden County to amend the Capital Improvements Element to include Drake Acres Park during the first quarter of FY 2008 in order to acquire additional points for the Drake Acres Park FRDAP Grant project.

**Fiscal Impact:**

Not Applicable

**Options:**

- Option 1: Approval and Adoption with authorization for the Chairman to sign Resolution 2007-040
- Option 2: Do not Approve nor Adopt Resolution 2007-040
- Option 3: Board Direction

**Recommendation:**

- Option 1: Approval and Adoption with authorization for the Chairman to sign Resolution 2007-040

**Attachments:**

Resolution 2007-040  
FRDAP Grant Application Requirement

**RESOLUTION 2007-040**

**Establishing a Priority and Promise to amend the Capital Improvements Elements of the Gadsden County Comprehensive Plan to meet the requirements of the Florida Recreation Development Assistance Program.**

*Whereas;* The County has adopted a program of recreational development that proposes to bring all neighborhood parks to a similar level of service, and;

*Whereas;* These proposed improvements must of economic necessity be grant funded, and;

*Whereas;* The FRDAP program requires that proposed projects be individually enumerated by name, proposed cost and estimated year of improvements, and;

*Whereas;* It will be necessary to amend the comprehensive plan's Capital Improvements Element to reflect these requirements, and;

*Whereas;* The next opportunity to adopt these changes to the comprehensive plan will be in the 2008-01 amendment cycle.

***Wherefore, Be It Hereby Resolved:*** That the Gadsden County Board of County Commissioner will adopt changes in the 2008-01 amendment to the Gadsden County Comprehensive Plan in order to better qualify for grant funding for the Drake Acres Park. These changes will at a minimum include scheduling information and cost of these parks per Exhibit 'A'.

Approved by consent of the Board of County Commissioners of Gadsden County, Florida, this 21<sup>st</sup> day of August, 2007.

Signed:

\_\_\_\_\_  
Nicholas Thomas  
County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda A. Holt  
Chairman

\_\_\_\_\_  
Date

Exhibit 'A'

Schedule of Park Improvements

<u>Neighborhood Park</u>	<u>Improvements Needed</u>	<u>Estimated Cost</u>	<u>F-Y</u>
Drake Acres Park	Upgrades to Standard LOS	\$200,000.00	07-08

**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION  
FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM  
GRANT APPLICATION PACKET  
2008-2009**

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**PART II — EVALUATION CRITERIA**

**GENERAL CRITERIA**

**1. CAPITAL IMPROVEMENT PLAN**

- A. Is the proposed project identified, in whole or in part, in the applicant's capital improvement plan or schedule during the current or next three (3) fiscal years?

**Please provide:**

1) a letter from the agency's city or county manager certifying the five year capital improvement schedule is officially adopted and date adopted.

2) a copy of the five-year capital improvement schedule included in the applicant's adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as capital improvement schedules) **Please highlight project name, amount and year.**

**(20 points)**

Yes       No

--- OR ---

- B. Is the proposed project identified as part of the plan through an adopted resolution committing the applicant to amend their capital improvement plan or schedule and complete the project should it receive program funds?

**Please provide:** a copy of a fully executed resolution amending the existing schedule to include the proposed project. The resolution must clearly indicate the proposed project by name, amount and year.

**(10 points)**

Yes       No

**(Please tab as Exhibit "A")**

**2. STATE COMPREHENSIVE OUTDOOR RECREATION PLAN**

- A. Explain how the proposed project would address one or more of the issues or goals identified in the State Comprehensive Outdoor Recreation Plan. *Use the **OUTDOOR RECREATION IN FLORIDA- 2000 (Chapter 6)**. Provide quotations or other appropriate references with explanations to justify the correlation.*

**(Please tab as Exhibit "B") (4 points)**

# APPLICATION CHECKLIST

Please use this list to make sure that all applicable and all required documentation is included. To facilitate review and scoring, please tab all exhibits. **ANY APPLICATIONS SUBMITTED WITHOUT EXHIBITS BEING TABBED, WILL BE SENT BACK TO THE APPLICANT AND ASKED TO BE TABBED AS REQUESTED BELOW OR WILL BE CONSIDERED INELIGIBLE.** Attach supporting documents at the end of the application in alphabetical order as follows:

<i>Application Item - If Applicable</i>	<i>Development &amp; Trails Projects</i>	<i>Acquisition Projects</i>	<i>Tab as Exhibit</i>
<i>NOTE: Three (3) copies of the completed and signed application and all supporting documents must be submitted before September 14, 2007. (1 original and 2 copies).</i>	✓	✓	<i>Please use a soft covered binder. (No Hard 3-ring binders)</i>
<i>A. 1) A letter from the agency's chief administrator certifying the five year capital improvement schedule is officially adopted and the date adopted and 2) a copy of the Capital improvements schedule OR 1) a copy of a fully executed resolution amending the existing schedule to include the proposed project. Designate proposed project by name, date and year.</i>	✓	✓	<i>A</i>
<i>B. SCORP objectives support documentation --Written response to Part III, Item 2A on page 11 of this application. Include a brief narrative explaining how the project implements one or more of the outdoor recreation goals and objectives as listed in the 2000 SCORP. Provide quotations or other appropriate references with explanation to justify the correlation.</i>	✓	✓	<i>B</i>
<i>C. Public participation documentation:</i>			
<i>1. Copy of public meeting advertisement for SOLE PURPOSE of discussing the project. Advertisement must state where and when advertised</i>	✓	✓	<i>C1</i>
<i>2. Minutes of REGULARLY SCHEDULED advisory board meeting.</i>	✓	✓	<i>C2</i>
<i>3. Documentation of presentation to community groups ( minutes, letter of thanks from organization, etc.) OR... A copy of the survey and summary of the results as they relate to the proposed project. (Support letters are not acceptable for points)</i>	✓	✓	<i>C3</i>