

Board of County Commissioners Agenda Item

Date of Meeting: August 21, 2007

Date Submitted: August 7, 2007

To: Honorable Chairman and Members of the Board

From: Marlon Brown, County Manager
Davin J. Suggs, Director OMB

Subject: Approval of Update on the Impact Fee Study

Statement of Issue:

This item is to advise the Gadsden County Board of County Commissioners of the status of the Impact Fee study conducted by the Government Services Group.

Background:

In January 2007, the Board authorized staff to negotiate a contract for an impact fee study/analysis. In February, the Board requested that staff provide recommended funding sources for each proposed impact fee study. The Board gave its approval to contract with the Government Services Group in April. The contract was duly executed on May 9, 2007. Government Services Group submitted an "Initial Request for Data" to the County on May 10th. Representatives from Government Services Group met with the respective directors from the departments impacted by the impact fee study collectively and individually on May 30th. This introductory meeting gave the directors an opportunity to learn the benefit of the impact fees and what their role would be in developing the impact fee structure. The work plan designed by Government Services Group is as follows:

Phase I:

1. Gather data and statistics
2. Capital Improvement Program or master plan
3. Level of service standards
4. Other revenue for capital improvements
5. Calculate rates, credits, and prepare study

Phase II:

1. Prepare Ordinance
2. Review and adopt impact fees

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The tentative project schedule for Phase I established by Government Services Group is as follows:

Data Request Letter	May 10, 2007
Kickoff Meeting / Data Gathering	May 30, 2007
Electronic Data Delivery to GSG	July 31, 2007
Data Analysis	August – October
Preliminary Report to the County *	October 31, 2007
County Commission Workshop	TBD

** Pending receipt of all electronic data within the deadline*

As the schedule indicates, the deadline to respond to the Initial Request for data was July 31st, 2007. On July 31 the County's response was delivered to Government Services Group.

Analysis:

There is no analysis at this time. Government Services Group will provide the analysis when all data has been reviewed.

Fiscal Impact:

There is no additional fiscal impact beyond what has already approved by the Board.

Options:

1. Accept the report.
2. Board Direction

Recommendation:

Option1